

BROWARD SHERIFF'S OFFICE

Department of Detention



INMATE HANDBOOK

Revised
2022

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INTRODUCTION: You are being held in one of the facilities of the Broward County Sheriff's Office, Department of Detention. Our staff is responsible for your care and safety during the time you are in jail. To assist the staff and yourself, please read this **Inmate Handbook** and follow the rules and regulations. By reading the handbook, you will understand what you can expect, and what is expected of you. Your rights and responsibilities are explained in this handbook. If you do not understand the information in this handbook, ask our staff for help.

This handbook also has information about programs and services available to you while in jail. If you have questions about posting bond, attending programs, payments of subsistence fees, or your charges/issues that brought you to jail, check the informational kiosk or ask your housing deputy or other staff members for assistance in getting answers to any questions you may have.

Information contained in the handbook is useful even after your release. It contains valuable information that can be utilized while incarcerated as well as identify points of community contact and services once you are released. While incarcerated, it is your responsibility to familiarize yourself with the contents of this handbook and follow the facility rules and regulations, as well as obey staff orders.

Note: The policies, procedures, rules, and regulations described within this handbook may change from time to time with or without notice, and their inclusion herein shall not be construed to create a liberty or property interest of any kind.

GENERAL INFORMATION: When you were booked into the custody of the Broward County Jail, an arrest number (**CIS #**) was assigned to you. This number will identify you for as long as you are in jail. It is your responsibility to memorize your arrest number. It will help us and you identify and locate your personal property and any issues that are of importance to you.

You will remain in one of our facilities until you post a bond, you are released to the Pretrial Release program, your case is disposed of by a judge, you are released on own recognizance (ROR), or your sentence is completed. Legal questions about your case and/or out of county/state holds are best answered by your attorney or public defender. Misdemeanor and traffic cases are heard in County Court, felony cases are heard in Circuit Court, and if you are here on a civil hold, the case will be heard by a Civil Court judge. If you are sentenced on state charges to serve one year or less, you will serve your sentence in one of the Broward County Jail facilities. If your sentence on state charges is more than one year, you will be transferred to the Florida Department of Corrections, provided that **all** outstanding charges have been resolved. If you are sentenced on federal charges and have no outstanding charges pending, you will be transferred to the Federal Bureau of Prisons.

POSTING BOND: If you had money in your possession when you were booked, a money account was automatically opened, and it can be used to bond yourself out of jail. This can be done via an Inmate Administration Request, sub-category of "Self-Bond." You will have access to view your account on the inmate kiosk located in the dayrooms of each facility. A cash bond can be posted by the arrestee or anyone else.

Bonding Agent: You may contact a bonding agency to post a bond for you. A list of numbers is posted in the initial housing, booking, and holding areas, along with the inmate kiosks in the housing units.

Automatic Teller Machine (ATM) services are also available in the release/booking area at the Broward Sheriff's Office, Main Jail - 555 SE 1st Avenue, **for immediate or self-bonding purposes only**, for a fee, per transaction. A charge in addition to this fee may be assessed by your financial institution.

Main Jail Cash Bonds Window: Cash Bonds can be posted at the Cash Bonds window at the Main Jail from 6:30am to 10:15 pm seven days a week. (No service fees to post the cash bond in person).

Western Union Quick Collect Services: This service enables someone to send you a money deposit from anywhere in the country, to the jail, within minutes to post bond or to deposit into your commissary account.

- **FOR CASH TRANSACTIONS:** Call Western Union at 1-800-325-6000 or visit www.westernunion.com to find the nearest agent location.

Go to the Western Union agent location with:

- Cash amount to send
- Western Union fee amount in cash (Based upon the amount you are sending/maximum of \$5,000 per transaction)

Fill out the **BLUE QUICK COLLECT FORM**

- Make sure you include the following information when completing the Blue Quick Collect Send Form:
 - Pay to: Sheriff of Broward County
Code City/State: COPS/FL
Account Number: Enter the Arrest/CIS number and Inmate Last/First Name.
 - **A service fee will apply.**
- Remember to keep your receipt for tracking purposes.

OR

- **FOR SERVICE BY PHONE USING A CREDIT CARD:** Call Western Union at 1-800-634-3422 (Press 2 to send Q/C payment). **Quick Collect by Phone is limited to a \$400.00 transaction amount if originated in the following States: Connecticut, Maine, Massachusetts, Minnesota, and New York.**

OR

- **FOR SERVICE ON THE INTERNET: HAVE A FAMILY MEMBER VISIT THE WEBSITE FOR QUICK COLLECT ONLINE AT: www.westernunion.com**
 - **To send money to post a bond, the sender will need to provide the following information to Western Union:**

Pay To: **Broward Sheriff Cash Bonds**
Code City and State: **COPS/FL**
Account Number with Your Facility: **Inmate ID Number (Arrest Number/CIS #)**
Attention: **Name, Date of Birth**
Dollar Amount to Send:
Credit Card Number and Expiration Date:
Bank that Issued Credit Card:
 - **To send money for commissary, the sender will need to provide the following information:**

Pay To: **Broward Sheriff Inmate Bank**
Code City and State: **Canteen Florida**
Account Number with Your Facility: **Inmate Name and ID Number (Arrest Number/CIS #)**
Dollar Amount to Send:
Credit Card Number and Expiration Date:
Bank that Issued Credit Card
 - **Sender Information:**

Western Union fee is determined by amount you would like to send
Bank charges may apply
Quick Collect Online (www.westernunion.com) is available in all 50 states (some restrictions may apply)
 - A family member/loved one can also pay online at www.govpaynow.com with a debit or credit card or by phone at 1-877-EZBAIL5 (1-887-392-2455). The family member/loved one should have the inmate's information (name, arrest/CIS number, date of birth (optional) before proceeding to www.govpaynow.com. **A service fee will apply.**

SEXUAL ABUSE/ASSAULT/PRISON RAPE ELIMINATION ACT (PREA)

The Prison Rape Elimination Act (PREA) was passed by Congress on September 4, 2003. BSO has also established a zero-tolerance policy concerning sexual misconduct or abuse of inmates. You have the right to be free from intimidation or pressure from staff, inmates, or any other person to perform or engage in sexual behavior regardless of your current situation or sexual orientation.

Sexual misconduct is defined as any behavior or act of a sexual nature directed towards an inmate by another inmate, a staff member, volunteer, visitor, agency representative or other person while within the Broward County Jail. This includes acts or attempts to commit acts including, but not limited to:

1. Sexual battery, sexual assault, sexual abuse, activities to provide for the sexual gratification of another, sexual harassment, sexual conduct, obscenity, or an unreasonable invasion of privacy; and
 2. Also includes conversations or correspondence that suggests a romantic sexual relationship between an inmate and any person referenced above.
- **PREVENTION** - of sexual misconduct can be accomplished by being aware of your surroundings. Do not accept gifts or favors, most inmates will want something in return from you. Do not accept offers for protection, that is what detention staff are here for. Be alert, using contraband narcotics can impair your judgment. Be direct and firm when saying no to unwanted activity. If you fear for your safety, immediately report it to staff.
 - **REPORTING** – of sexual misconduct can be done either verbally or by using the other options listed below. You will be protected from the assailant and the incident will be referred to an investigator to investigate the incident. You may need a medical exam. Do not clean up, it is important to be examined prior to washing, changing clothes, or using the restroom. All reports concerning the identity of the victim of sexual battery and the facts of the report are only limited to those who have a need to know to make decisions concerning your welfare and for investigative purposes.
 - **INVESTIGATION** – The Broward Sheriff's Office will conduct the investigation. The purpose of the investigation is to determine the nature and extent of the misconduct. You may be asked to give a statement and if criminal charges are brought against the assailant you may be asked to testify. During this process, Classification will provide appropriate housing for the victim and/or suspect to ensure your safety.
 - **TREATMENT AND COUNSELING** – Treatment will be provided by medical staff. You will be referred to a Victim Advocate. In the event you need more assistance coping, the Chaplain or contracted mental health provider can provide further assistance.

Tips to Avoid-Becoming a Victim:

- Carry yourself in a confident manner at all times. Do not permit your emotions (fear/anxiety) to be obvious to others.
- Do not accept gifts or favors from others.
- Do not accept offers of protection from other inmates.
- Find any staff member with whom you feel comfortable with to voice your fears and concerns.
- Be alert and aware of your surroundings.
- Be direct and firm, if others ask you to do something you do not want to do, do not hesitate in reporting this information to staff.
- Trust your instincts. If you sense that a situation may be dangerous, it probably is. If you fear for your safety, notify **any** staff member immediately.

Reporting Methods: If you do not feel comfortable in reporting such an incident directly to a staff member, you may also utilize any of the following;

- Call the Broward Sheriff's Office PREA hotline at (954) 831-3775
- Report to any volunteer, contractor, medical or mental health staff
- The grievance process via the electronic kiosk or paper grievance form
- Report to the PREA Coordinator or PREA Compliance Manager
- Tell a family member, friend, legal counsel, or anyone else outside the facility. They can report on your behalf by calling the PREA hotline at (954) 831-3775 or Internal Affairs at phone line 954-831-1100.
- NATIONAL SEXUAL ASSAULT HOTLINE – 800-656-4673

Violators will receive additional criminal charges and in-house disciplinary actions and may be subject to reclassification resulting in a higher custody level and further restrictive housing. **Note: Anyone who knowingly files a false PREA complaint will be subject to discipline/prosecution.**

Victim Support Services: Broward Sheriff's Office has partnered with Nancy J. Cotterman Center to provide survivors of sexual abuse with emotional support services. To access these services, contact **(954) 761-RAPE (7273)** or send a letter to: **Nancy J. Cotterman Center** 400 N.E. 4th Street Fort Lauderdale, FL 33301.

FEES:

Uniform/Linen: Inmates booked into the Broward County jail system will be charged a one-time fee to defray the cost of inmate uniforms and linen issuance.

Subsistence: Inmates will be assessed a daily subsistence fee to defray housing costs. A subsistence fee schedule is posted in your housing area. Inmates returning from State Prison will not be charged a subsistence and/or uniform fee if they are solely here as **a witness for a trial other than their own.**

Medical: There is a fee schedule for various medical services. Please see the "Health Care Services" section for further information.

Postage: All outgoing mail is subject to fees for postage.

Fee Assessment: Fees incurred by an inmate are deducted from the balance in the inmate's account. If an inmate does not have the funds in his/her account to satisfy fees incurred for uniform, postage, and medical at the time they are to be deducted, the account will be debited for the outstanding amount due, and such fees will be collected when funds are deposited to the account. Subsistence fees will only be collected from accounts with positive balances and will not accrue.

Inmates released with a balance owed for uniforms, postage and/or medical fees that are re-incarcerated within three years, will be charged the outstanding balance on subsequent arrest(s) and such fees will be deducted from funds deposited to the inmate's account.

Fee Reimbursement: Inmates who are not serving a sentence and who are acquitted or discharged on all charges may be reimbursed, upon request, for any subsistence fees that were paid by the inmate. To obtain reimbursement, the inmate must submit the request in writing within thirty (30) days of release and must include a copy of the court disposition. Requests received later than thirty (30) days after release will not be honored.

COMMISSARY and MONEY DEPOSITS: Your money account may be used to make weekly commissary purchases. Check the activities schedule for your order day and delivery day. Money may be deposited into your account in several ways:

- By making a cash and/or credit card deposit at a kiosk located in the lobby of each detention facility during regular business hours, seven days a week. Deposits via lobby kiosks are assessed a fee and require your full name, arrest number and the **exact cash amount to be deposited (No change will be made)**;
- By going online at www.smartdeposit.com or www.westernunion.com (see above for Quick Collect Service); or
- By mailing you a money order at the facility where you are housed. Money orders received **through the mail must be** addressed to you with your full name and arrest number.

Tell your friends and family **not to send cash or personal checks by mail.** You will have access to view your account balance on the inmate kiosk located in the dayrooms of each facility. **Commissary is a privilege and if this privilege is abused, it will be restricted or may be revoked as a result of disciplinary sanctions.**

Payment Vouchers: If you need to give your money to someone outside the jail, you must complete a payment voucher form. Ask your housing deputy for a voucher. If you need assistance in completing it, they will help you. The completion of the voucher must be done in ink, witnessed by a BSO employee, and contain all the required information. **You cannot voucher money to someone who is incarcerated in a Broward County Jail.** Any

exceptions to this must be made by written request to the facility commander(s) and have their approval(s). Voucher funds are mailed via certified mail and inmates will be charged postage fees.

Voucher funds are not available for pick up. The exception to pick up of a check is for bonding purposes only with specified criteria: Bonding Agency's name and/or address should be listed on the voucher and witnessed. The Bond Agent must provide a valid Florida I.D. or valid Driver's License and must produce the Bonding Agency Card to receive the check.

INMATE REQUESTS AND GRIEVANCES: All inmate requests and grievances are completed electronically on the kiosk located in your housing unit. If the kiosk system is inoperable, then ask your housing deputy for the paper Inmate Request Form. If you need assistance or have a medical or other condition that prevents you from using the kiosk, please contact your housing unit deputy for assistance.

Inmate Requests: Three types of request forms (paper or electronic) are available for your use; the **Inmate Request, Medical Request, and the Law Library Request.**

- The Inmate Request is available on your housing unit electronic kiosk, or as a paper form issued by the housing deputy when the kiosk system is inoperable. This is to be used when requesting services or information from various detention units.
- The Medical Request is available as a paper form issued **only** by the medical staff. (These can only be returned to medical staff). **Do not give deputies your completed medical request forms. For more information, please see section titled "Health Care Services," below.**
- Law Library Request forms are available via your housing unit deputy. **All requests for services from the Law Library must be submitted on a written Law Library Request Form.** Law Library requests will be limited to one (1) request per inmate a week. A list of common statutes and legal forms is on your housing unit kiosk. Please note that the Law Library staff does not give legal advice. Questions regarding your case should be referred to your attorney.

Note: If you need information or have a request concerning the following, please contact your attorney or the Clerk of the Courts:

- Have been here over 21 days and do not have a court date
- Have questions concerning court cases (i.e., filing motions, request for speedy trial, etc.)
- Need a Criminal History or Driver's License check
- Have Civil Court related questions
- Need court dates

Inmate Grievances: Should you have a complaint concerning facility operations, procedures, or staff, you should follow this procedure for resolution.

1. First, speak with your housing deputy or medical staff. If they **cannot** resolve the complaint, then ask to speak with the unit sergeant, or the officer-in-charge (OIC).
2. If the unit sergeant, or OIC, is unable to resolve your complaint, utilize the electronic kiosk in your housing unit to file your grievance. The final decision on whether or not a grievance is filed is up to you.
3. Fill out the **Inmate Grievance** on the housing unit kiosk. If the kiosk system is inoperable, request a paper Inmate Grievance Form from your housing deputy.
4. Grievances must be submitted within **five (5) business days** from the time you become aware of the incident/issue unless the grievance is to report an alleged sexual assault (no time limit).
5. The **Inmate Grievance** will be routed to the appropriate authority for a response. You will receive a response, within ten (10) business days from the date the appropriate authority receives your complaint.
6. If you are not satisfied with the response, you may appeal directly to the facility commander or designee by filling out the appeal section of the grievance. The appeal must be submitted within five (5) days of receipt of the written response. You will receive a final response within twenty (20) **business days**. If the facility commander or designee is unable to satisfactorily answer your grievance within the twenty (20) business days, a reason why will be given to you within those twenty (20) business days. The facility commander or

designee will then respond to you as to when a response may be reasonably expected. Remember, you don't always get the answer that you want, and problems cannot always be resolved immediately.

7. The following matters are **not grievable** - classification status, disciplinary action, and housing assignments. If you have concerns regarding these issues, you must submit an **Inmate Request. (SEE DISCIPLINARY APPEAL PROCESS and CLASSIFICATION sections)**
8. Separate inmate grievances must be submitted for each grievable issue. If a group of inmates submit several grievances addressing one issue, the grievances will be addressed in the form of a petition. These grievances will be logged as one grievance.

CLASSIFICATION: You will be classified within 72 hours of your arrest. You will be assigned a custody level of minimum, medium, or maximum custody based on Objective Jail Classification criteria. You will be housed in an area in the jail that meets your needs and the needs of the jail. During your incarceration you may be moved several times. When your housing assignment is changed, you will be advised by a Deputy and must comply with their order. **Refusing to follow a staff member's order may result in a disciplinary report and reassignment to more restrictive housing. Your custody level may be reduced and reassignment to less restrictive housing by following all facility rules and regulations and demonstrating good behavior and/or the completion of a program.** If you want to participate in one of the available programs, you may submit an inmate request to the Classification Unit for review. Classification is not a grievable issue. Your classification may be appealed by submitting an inmate request. If you have any concerns about your housing or need to provide information to the Classification Unit, speak with any Deputy or submit a request to the Classification Unit.

DIRECT SUPERVISION UNITS: Direct supervision units encourage interaction between staff and inmates and some of these units are oriented to inmate-enrolled programs. The most important factors in determining which inmates are assigned to these units are classification level and institutional behavior. If you consistently demonstrate the ability to conform to the rules and regulations of the facilities **and** maintain your behavior in a manner consistent with the direct supervision approach, you may be selected for placement into these units. If you display insolent, disrespectful, disruptive, or violent behavior, you will not be eligible for these cell assignments.

Upon being housed in a direct supervision unit, you will be oriented on the rules of direct supervision. If you choose not to abide by these rules you will be removed from the direct supervision unit and reassigned. Depending on the rule violation, disciplinary action may be taken against you. This may affect your classification level and housing location assignment. Remember, you are responsible for your behavior and actions as well as the consequences of your behavior.

MAIL:

- All routine incoming mail must be in the form of an acceptable pre-stamped postcard. Any mail not meeting acceptable criteria will be returned to the postal service to be handled as per their rules and regulations. Descriptions of acceptable and unacceptable postcard forms are as follows:
 - Acceptable postcard forms: Postcards must be pre-stamped and at least 3 ½ x 5 inches. The maximum size allowed shall be no larger than 4 ¼ x 6 inches. Writing must be in blue or black ink.
 - Unacceptable postcard forms: Defaced or altered cards; plastic or wrappings on the cards; postcards marked with paint, crayons, watermarks, or stains; postcards with any biohazards to include lipstick or perfumes; postcards depicting nudity; explicit images of sexual activity, suggestive content, weapons, coded messages, or gang references; money, labels, or stickers attached to the postcard; images or the likeness of the recipient inmate or other inmate(s); oversized postcards; fold over multi-layered postcards; and imprinted holograms onto postcards.
- All photos mailed in must be printed on the actual postcards. Photos attached (glued, stapled, paper clipped, etc.) to a postcard in any way will not be accepted.
- Envelopes purchased or obtained through commissary will only be utilized for outgoing legal/privileged mail.

Incoming and outgoing mail **must have your name** under which you were arrested, arrest number (CIS #), housing location, and the mailing address of the facility in which you are housed. **Do not use your personal address as the return address.** The mailing PO Box addresses of each facility are listed below and must be used. All mail (**except legal mail**) will be inspected for contraband before it is delivered to you. Incoming legal mail will not be opened until you are present.

Incoming mail/books that are later rejected, but will incur a cost to BSO to return to the sender, shall be placed in your property for up to ten (10) days upon you receiving the rejected mail notice. After you are notified of the rejected mail/books, you will have ten (10) days to schedule a pick-up via voucher. If after ten days the rejected mail/books have not been vouchered out and picked up, the rejected mail/books shall be disposed of.

Mail containing obscene pictures/material and mail deemed as a safety or security threat to staff, inmates or the facility **will be** returned to the sender. If you wish to receive published materials from outside sources, you must complete an Inmate Request. The request will be forwarded to the facility commander for review and approval. All published materials from outside sources must be paid for in advance, and must be sent from the publisher or authorized vendor. Requests for major religious texts such as the Bible, Torah, or Koran must be submitted in writing on an Inmate Request to the Chaplain.

A variety of reading materials is available through the Leisure Library. Each inmate may retain a total of two (2) articles of reading material in their cell. (Facility provided program books are not included in this total.) Court clothes may be accepted by mail if prior approval is obtained through the Property Unit. Specific items such as eyeglasses, hearing aids, etc., may be accepted by mail if prior approval is obtained through the medical vendor. All items must pass a security inspection before being released to you.

Mail to be sent out will be in the form of a postcard or greeting card purchased/obtained through commissary. Commissary will provide weekly, two (2) post cards and one (1) pencil, weekly upon request, to those inmates who are deemed indigent. Inmates with an account balance of one dollar (\$1.00) or less will be considered indigent. Upon inspection by a deputy, you may seal legal mail prior to delivery to the mailroom, but it must be clearly marked "**Legal Mail.**" Mail is collected daily and delivered every day except Saturday, Sunday, and major holidays.

Mail cannot be sent to, or received from another correctional or detention facility unless it is approved by the facility commanders of both the sending and receiving facilities. The site locations and mailing addresses of our jail facilities are listed below.

All outgoing privileged mail sent from a Broward County jail facility is stamped with the following statement: Attention: This letter originates from a Broward County Jail Facility. Inmate mail is uncensored and the Sheriff cannot assume responsibility for its contents.

FACILITY LOCATION:

Main Jail Bureau
555 SE 1st Ave
Fort Lauderdale, Florida 33301

North Broward Bureau
1550 North Blount Road
Pompano Beach Florida 33069

Joseph V. Conte Facility
1351 NW 27th Ave
Pompano Beach Florida 33069

Paul Rein Facility
2421 NW 16 St
Pompano Beach, Florida 33069

MAILING ADDRESS:

Main Jail Bureau
P.O. Box 9356
Fort Lauderdale, Florida 33310

North Broward Bureau
P.O. Box 407037
Fort Lauderdale, Florida 33340

Joseph V. Conte Facility
P.O. 407016
Fort Lauderdale, Florida 33340

Paul Rein Facility
P.O. Box 407003
Fort Lauderdale, Florida 33340

NOTARY SERVICES: Notary service is available from the Classification Unit with a proper form of identification as listed in the State of Florida Notary Laws (Examples: Florida Driver's License or I.D., U.S. passport - must be current or issued within the last five years). If you do not have proper identification contained in the Property Unit, please submit a request to the Classification Unit. The Classification Unit can perform this service between the hours of 8:00 am – 7:00 pm daily.

FOREIGN NATIONALS/RESIDENT ALIENS: Inmates, whose citizenship lies outside of the United States, have the right to communicate with their respective consulate. All foreign nationals are entitled to consular notifications and access, regardless of their visa or immigration status in the United States. Upon your request, or if you are a national of a nation requiring mandatory notification, immediate notification will be made to the nearest consul or official of that nation, informing them of your holding/arrest. Additionally, at your request, you may be provided with embassy contact telephone number(s) for future communication.

TELEPHONE PRIVILEGES: Each unit has telephones available for your use. At the time of booking, local telephone calls are free (and limited to six minutes per call) and long-distance calls are collect. There is no international calling available. In each housing area/unit, **each** telephone call is limited **to thirty (30) minutes** or less, per session, as determined by the facility commander and are made as collect calls. Telephones are turned off during facility lockdown, headcounts, cleaning times, mealtimes, and for various security concerns. **To place a call, you will need to enter a pin number. Your pin number is your CIS# (arrest number). Prior to making your first call, you must enroll into the inmate phone system via an enrollment phone.**

If your family and friends are having trouble receiving calls from you, and they would like to request a **BLOCK** or **UNBLOCK** on their phone, or have questions about how to setup a **DIRECT BILL** or **PREPAID** account with Securus, please have them call Securus at 1-877-800-5729

Note: Only the person registered to the telephone may unblock the number.

Additionally, phone blocked issues should be made by completing an Inmate Request and forwarding it to the attention of the Inmate Communications Coordinator.

Note: If you are calling a cellular phone, the phone's owner must open and maintain a pre-paid account with Securus.

Inmates are prohibited from making or participating in three-way phone calls. Abuse of this rule will result in the loss of telephone privileges and disciplinary action. The telephone is a privilege offered to the inmates while in jail, and if this privilege is abused, it will be restricted.

Phone Recording and Monitoring:

- **Non-Attorney Phone Calls:** Telephone calls to non-attorneys (family, friends, etc.) are monitored and recorded. These calls may be reviewed by jail personnel, law enforcement, prosecutors, and others.
- **Attorney Phone Calls:** Phone calls to the Broward Public Defender's Office are not monitored or recorded. Phone calls to other public or private attorneys are **not** subject to monitoring and recording **if** the phone call is to the **official** Florida Bar listed phone number of an attorney with an office in Broward, Palm Beach, or Dade County. Your attorney can access sheriff.org for further information on the recording policy.

All calls to public or private attorneys outside of Broward, Palm Beach, or Dade County, to an attorney's cell phone number, or to any other attorney phone number not on file with the Florida bar are subject to monitoring and recording in the same manner as non-attorney calls. If an attorney wants their phone number programmed as private/privileged, the information is available on www.sheriff.org.

Misuse of Telephone Privileges:

1. You will not contact by phone any person who has told the facility commander's office that they do not wish to receive telephone calls from you. Once you are notified of this restriction, any further attempt to communicate with them by telephone will be considered a violation of this rule and you will be subject to disciplinary action.
2. You are subject to having telephone privileges restricted or revoked for abuse of telephone communication services. Examples of abuse include:
 - a. Making harassing or unwelcomed telephone calls
 - b. Making threatening, obscene, or nuisance telephone calls
 - c. Making telephone calls which are in any way violating any state or federal law, telephone company

- regulations, or the DOD rules or regulations
- d. Damaging or destroying any telephone equipment
- e. Making or participating in three-way telephone calls
- f. Using the telephone to conduct an illegal/illicit business enterprise and
- g. Speaking in an unidentifiable code

Additional Telephone Information: Telephone information for family and friends is available online at www.sheriff.org

FREE TELEPHONE NUMBERS:

Broward Addictions Recovery Center-BARC- (Alcohol/Drug Treatment) (954) 357-4880
Crisis Line/Substance Abuse Hotline..... (954) 537-0211
Community Threat Tip line (954) 831-7002
PREA Hotline(954) 831-3775
Unresolved Mental Health Issues Line (not to be used for emergencies!).....(954) 831-7001

HOW TO APPLY FOR A PUBLIC DEFENDER: If you are seeking the services of a public defender, a representative from the Public Defender’s Office will interview you inside the jail and provide you with an Application for Criminal Indigent Status. The Public Defender’s Office will notify you in writing whether or not you qualify for a Public Defender. Once assigned a Public Defender and a case number, you will need to use this information for all correspondence/communication with the Public Defender’s office. Phone numbers for the Public Defender’s Office are listed below.

Obtaining Court Information

If you are charged with a **Felony** and would like information on:

- Your next **Court Date** or **Motions filed**:.....**Call-954-831-5519**
(You must have your Arrest Number-[CIS #] or your Case Number)
- Your **Attorney** or **Judge**:.....**Call-954-831-5519**
(You must have your Arrest Number-[CIS #] or your Case Number)
- Your **Public Defender**:.....**Call-954-831-6000**
- If you have not been seen by a representative **Public Defender’s Office** within 48 hours of your arrest:.....**Call-954-831-6000**

If you are on **Probation** or you are charged with a **Misdemeanor** or **Traffic** offense, call the following phone numbers, if your case is assigned to the:

- **Central Courthouse** **Call-954-357-5900**
- **North Satellite**.....**Call-954-831-1280**
- **South Satellite**-Not available from North Broward.....**Call-954-831-0482**
- **West Satellite**.....**Call-954-831-2300**

NOTE: THE JAIL PHONES WILL ALLOW YOU TO DIAL YOUR PUBLIC DEFENDER’S TELEPHONE NUMBER DIRECTLY WITHOUT DIALING AS A COLLECT CALL.

- **Early Representation Unit** – If you have not been seen by a representative from the Public Defender’s Office within 48 hours of your arrest – call (954) 831-6000.
- **Client Services Division** – If you have a problem with your sentence or with your assigned Public Defender – call (954) 831-8830.

AMERICANS WITH DISABILITIES ACT (ADA): Inmates with disabilities will be housed in general population unless such a housing assignment would jeopardize the safety of the staff or other inmates. Any special housing for disabled inmates will be based on a case-by-case analysis of the inmate's needs and facility security.

Accommodations for blind or sight impaired inmates will be provided, through large copy texts, reading services or volunteer readers. Should you need one of the above accommodations, please notify the Facility Commander. Accommodations for hearing impaired or deaf inmates through the use of sign language interpreter will be made through the Facility Commander.

The healthcare provider will ensure that all inmates needing prosthetic devices are provided such in a timely manner. The medical provider is also responsible for providing mental health, medical, and hospice care to any disabled inmates needing such care. Should you need any of these services, complete a Medical Request and give it to a medical staff member.

Inmates who are deaf or hearing impaired or who have a family member, attorney, probation officer, parole officer, or other professional affiliated with their case who is deaf or hearing impaired are afforded the opportunity to use an Ubiduo electronic two-way communication device, Telecommunications Device for the Deaf (T.D.D), or Text Telephone (T.T.) to communicate. Times and locations for Ubiduo, T.D.D., or T.T. use are coordinated with the facility commander through completing an Inmate Request. This will provide the inmate the opportunity to engage in communication in a meaningful way. The Ubiduo, T.D.D., and T.T. are available in all facilities.

LIVING QUARTERS: The cell or dormitory area you are assigned to is **your** living area. You will be provided cleaning supplies daily for the purpose of maintaining your living quarters in a clean manner. The deputy assigned to the area will inspect cell and dormitory areas on each shift. It will be your responsibility to keep the bunk or mattress assigned to you (the linen, blanket, etc.) in a neat and orderly appearance during non-sleeping hours. Blankets and sheets are issued solely for the purposes intended. Blankets and sheets are to remain on your mattress, except when deputies conduct linen exchange.

Lighting, vents, and windows will remain unobstructed at all times. Placing items over lights, vents, and windows will not be tolerated, and will result in disciplinary action being taken against you.

No items are to be attached to the cell walls – walls will be bare and the defacing of walls is prohibited. (i.e., Graffiti)

Do not take leftover food from your meal back to your cell or living quarters to store, or to eat at a later time, **unless you have documented approval from the medical provider to do so.** Only food items purchased through commissary, or approved by medical, are allowed to be stored in your cell or living quarters. You are **only** permitted to keep limited amounts of regular commissary items in your possession at any given time (Specific dollar amounts are listed in the housing unit/and or kiosk). Any excess commissary is considered contraband, and will be disposed of.

Report any problems with your cell (i.e., inoperable plumbing, lighting) to the deputy in charge of your area. When you inform the deputy as soon as the problem happens, repairs will be made within a reasonable time.

BULLETIN BOARD/KIOSK INFORMATION: Each housing unit/area has a bulletin board/kiosk displaying the activities scheduled for that housing area/unit, and other information relevant to your stay in while in custody.

EMERGENCY/EVACUATION PROCEDURES: You will be required to participate in quarterly evacuation/fire drills. It is important to be familiar with the emergency/evacuation diagram route(s) posted in your housing area. In the event of a fire, major emergency, or routine drill(s), remain calm and quiet and listen to the instructions given to you by your housing deputy.

PERSONAL PROPERTY: (In-Cell Allowable): Personal items you may keep in your cell are listed on the In-Cell Allowable List as described in this handbook and posted in your housing area. Items not on the In-Cell Allowable List that have not been approved are considered contraband. Failure to obey In-Cell Allowable List guidelines will result in the confiscation and discarding of contraband items without reimbursement, as well as disciplinary action.

- You may request your in-cell allowable property and telephone numbers at the time of jail issuance.
- After you have been processed through the property jail issuance process you will not be allowed access to your cell phone without a court order.
- You may voucher out your property to a family member, friend, or recipient of your choice.
- You will have 30 days after your release/transfer to claim your property. Failure to do so will result in disposal of all property that is left unclaimed.
- You may contact the Inmate Property Unit to make arrangements to pick up your property. Please contact 954-831-5900 for more information.

COURT CLOTHING: Court clothes are only accepted before your **jury trial**. If you are scheduled for a jury trial, you may have court clothes brought to the facility in which you are housed. You are limited to storing one (1) set of court clothing in the property room, unless special provisions are made by your attorney and approval is received from the Department of Detention. At no time is court clothing allowed to be stored in your cell. The Inmate Property Unit is responsible for approving court clothing requests. **Sneakers, boots, and undergarments are not accepted as court clothing.**

Court clothes may be delivered to the DOD facility, where you are being housed, twenty-four (24) hours a day, seven days a week.

We do not accept court clothes for Federal inmates that are in BSO custody for housing only. Court clothes for Federal inmates can be coordinated with the United States Marshals Service.

You may obtain your court clothing on the evening before your court appearance by letting the alpha shift deputy know that you are required to wear court clothes in the morning. Court clothing cannot be borrowed or exchanged. Personal court clothing cannot be worn except during the time you are in court **for a jury trial**. Violation of this rule may result in disciplinary action.

CLOTHING AND BEDDING ISSUANCE: You are supplied with a clean bedroll and uniform once you are assigned to a housing location. A bedroll consists of: 1-washcloth, 2-sheets, 2-towels, and a blanket. A uniform consists of (depending on the facility in which you are housed) either a one-piece jumpsuit, or long pants and a shirt. You are responsible for maintaining county property issued to you. If you alter your uniform, or bedding, and/or if extra uniforms or linen are found in your cell, disciplinary action may be taken. You will also be criminally charged if you destroy or alter county property.

EXTRADITION, TRANSFER TO PRISON, ETC.: You may voucher out your property to a family member, friend, or recipient of your choice. Vouchers must be completed in ink, witnessed by a BSO employee, and have the first name, last name, and complete address of the designated recipient. The recipient must have a valid photo identification. Property must be picked up within thirty days of the completed voucher, or you will need to complete a new voucher. Family members can contact 954-831-5900 for more information.

PERSONAL HYGIENE: Inmates will be required to shower at least twice weekly.

LAUNDRY SERVICES: Clothing and linen are laundered according to your facility's schedule. You are supplied with a clean bedroll and uniform once you are assigned to a housing location.

Uniforms are exchanged at least twice weekly. Personal clothing is laundered weekly. Linen is exchanged at least once each week. Blankets will be laundered at least quarterly.

Personal clothing items will be laundered once (1) each week. The Department of Detention is **not responsible** for any personal items damaged, lost, or stolen during the laundering process. The laundry service for these personal items is provided as an option to you and used at your own risk.

The specific days and times for laundry services are posted within your individual housing unit.

Keeping extra uniforms and/or linens is strictly prohibited and will result in disciplinary action.

CONTRABAND: Contraband includes any items possessed by a person, or found within a facility, or upon the grounds, which are either illegal by law or are not permitted within a DOD facility, including but not limited to, weapons, drugs, currency, items not included on the authorized in-cell allowable list, excess or altered clothing, linen, or in-cell allowable items that have been altered from their original state, or fabricated into something to be used for other than its original purpose, and any item or article that has not been officially issued, purchased in commissary, or approved by detention staff. Contraband items will be confiscated, and possession may result in disciplinary action and/or criminal charges.

SEARCHES: You and your housing area/unit are subject to searches at **any time** for security and sanitation reasons. If contraband is found in your possession or in your cell, criminal charges and/or in-house disciplinary action may be taken against you.

RULES AND DISCIPLINE: Inmate behavior management begins when you are admitted to the facility. You are required to obey the facility rules and regulations and the Inmate Code of Conduct posted in this handbook and in your housing area. Violating a rule or regulation may result in disciplinary action, for which you will receive a written disciplinary report (D.R.). Discipline **will not** involve sanctions which are unconstitutional, unlawful, arbitrary, capricious, or in the nature of retaliation or revenge.

Definitions:

Counseling/Verbal Warning: Informal resolution of non-conforming inmate behavior. A written and/or verbal warning by staff that does not require a formal written disciplinary report.

Room Restriction: Informal resolution of non-conforming inmate behavior. An inmate is temporarily restricted to their cell and their privileges have been temporarily suspended.

Disciplinary Report: A report used to document infractions of rules and regulations and is used as part of the formal disciplinary process.

Disciplinary Confinement: Housing designation for an inmate who has been found guilty and/or pending a disciplinary hearing of a Disciplinary Report.

Pre-Hearing Segregation: Housing designation outside of general population for an inmate who is pending a disciplinary hearing or awaiting the completion of an investigation and is a danger to self or others if housed with the general population.

1. **Reporting Infractions:** Upon witnessing a rule violation, or after investigation has determined that a state law or facility rule violation has occurred (based on evidence, witness statement, or probable cause), staff will take immediate action. This could involve verbal reprimand, counseling, room restriction, a Disciplinary Report (D.R.), or prosecution as determined by the reporting person and the applicable supervisor.

When a D.R. is completed, the shift-commander may authorize **pre-hearing segregation** (housing designation outside of general population for an inmate who is pending a disciplinary hearing or awaiting the completion of the investigation).

Your pre-hearing status will be reviewed by Classification within three (3) days including weekends and holidays. If the reason for the pre-hearing segregation, which was initially ordered, no longer exists, you will be returned to general population pending the disciplinary hearing. In addition to disciplinary action, you may also be required to pay for damaged, destroyed, or misappropriated property or goods.

When a D.R. is completed the report will include:

- a. Specific rule(s) violated
 - b. A formal statement of the charge
 - c. Any unusual inmate behavior
 - d. Names of staff witnesses
 - e. An explanation of the event including who was involved, what transpired, and the time and location of the occurrence
 - f. Any physical evidence and its disposition
 - g. Any immediate action taken, including the use of force
 - h. Reporting staff's signature, the date and time of report
2. **Investigation:** The D.R. will be submitted to a supervisor who will initiate an investigation within twenty-four (24) hours of the time the incident was reported. When the investigation is complete, you will be given a copy of the D.R.
3. **Disciplinary Hearing Process:** A Disciplinary Hearing Committee consisting of three (3) staff members, one of whom is designated as the hearing chairperson. Your hearing will be conducted within five (5) business days of the time the report was written. When the hearing is complete, you will be given a copy of the Committee Action Sheet upon approval of the Department of Detention.
- a. If you are charged with a rule violation, you will be present at the hearing unless you waive that right in writing or safety and security risks prevent your presence. The reason for your absence or exclusion from the hearing is documented on the report.
 - b. You will have the opportunity to make a statement and present documentary evidence at the hearing and may request witnesses to appear on your behalf. If your request is denied, the reason is documented on the report (i.e., security risks, witness location).
 - c. Staff assistance will be provided upon request. A representative is appointed by the Disciplinary Committee Hearing Chairperson when it is apparent that you are not capable of collecting and presenting evidence effectively on your own behalf.
4. **Disciplinary Findings:**
- a. **Dismissal of the Charge/Rule Violation:** Insufficient evidence upon which to proceed with a disciplinary hearing.
 - b. **Not Guilty:** The inmate is not found guilty of committing the alleged violation after the conclusion of the disciplinary hearing.
 - c. **Guilty:** Sufficient evidence was found to determine guilt.
5. **Sanctions:** The following is a list of sanctions, which may be imposed if you are found guilty.
NOTE: You may receive one or any combination of the following:
- a. A counseling/verbal reprimand from the Disciplinary Committee Hearing Chairperson after the hearing.
 - b. Probation: a specific time period with provisions for sanctions to be imposed if probation is violated, not to exceed thirty (30) days.
 - c. Temporary loss of privileges for a specific time period, not to exceed thirty (30) days.
 - d. Extra duty not to exceed thirty (30) days.
 - e. Disciplinary confinement not to exceed thirty (30) days; and/or
 - f. **Forfeiture of Good/Gain Time:** Good/Gain time earned by a county sentenced inmate may be subject to forfeiture for violation of a state law or facility rule. The Sheriff is authorized to declare forfeiture of any/all good/gain time pursuant to the delegated authority in the County Ordinances and in accordance with the provisions set forth in Standard Operating Procedure "**Inmate Rules and Discipline.**"
 - g. Pay for damaged, destroyed, or misappropriated property or goods.
6. **Disciplinary Appeal Process:** Once your disciplinary hearing is completed, you will be told if you have been found guilty or not guilty. If guilty, you will be given the reason for the finding, and the committee chairperson will advise you of the right to appeal by using the **Inmate Request** on the housing unit kiosk. If you decide to appeal, you **must** submit the appeal within fifteen (**15**) days of the hearing to the facility commander's (captain's) office. The facility commander, or designee, will approve, disapprove, or modify downward the decision of the Disciplinary Committee. You will be informed of the facility commander's decision-within five (**5**) days of receiving your appeal.

CODE OF CONDUCT

The following rules and regulations govern inmate conduct and discipline while in BSO detention facilities. This Inmate Code of Conduct is posted in all Housing Units. Failure to abide by these rules can result in disciplinary measures.

Any violations in the "A" category listed below may result in up to thirty (30) days of disciplinary segregation, up to thirty (30) days of room restriction, and/or loss of partial or all earned gain time if you are found guilty.

- A-1 Assault or battery or attempted assault or battery with a deadly weapon.
- A-2 Fighting with another person.
- A-3 Threatening another with bodily harm, spoken or written, any offense against their person or their property.
- A-4 Refusing to obey an order of any staff member.
- A-5 Conduct which disrupts or interferes with the security or orderly running of the institution.
- A-6 Extortion, blackmail, protection, demanding or receiving money or anything of value in return for protection against others to avoid bodily harm, or under threat of informing.
- A-7 Engaging in sexual acts with others, sexual battery or attempted sexual battery.
- A-8 Failing to stand for headcount or interfering with the taking of headcount.
- A-9 Escape, attempting, planning an escape or possession of escape paraphernalia.
- A-10 Wearing a disguise or mask for the purpose of evading detection or escape.
- A-11 Setting a fire or attempting to set a fire.
- A-12 Destroying, altering, or damaging government property or the property of another person valued at over \$300.00 dollars.
- A-13 Tampering with or blocking any locking device or any security device (i.e., cameras, windows, etc.).
- A-14 Purposeful contamination of any food or drink.
- A-15 Possession or introduction of any explosive, ammunition, firearm, or weapon.
- A-16 Possession of any unauthorized articles that pose a serious threat to the security of the institution (i.e., intoxicating beverages, drugs, firearms/weapons, poisons, caustic or toxic materials, inhalants).
- A-17 Use, possession, manufacture, or sale of drugs, narcotics, or medication not prescribed by facility personnel, or of intoxicants; use or possession of authorized medication contrary to prescriptions; being under the influence of any intoxicant.
- A-18 Participation in or encouraging others to riot, strike, commit a mutinous act or major disturbance whether in writing or orally.
- A-19 Engaging in or encouraging a group demonstration.
- A-20 Encouraging others to refuse to work or participation in work stoppage.
- A-21 Counterfeiting, forging, or unauthorized reproduction of any document, article, or identification, money, security, or official paper.
- A-22 Unauthorized use of mail or telephone, to include: engaging in criminal activity as defined in state statutes.
- A-23 Giving or offering any official or staff member a bribe, or anything of value.
- A-24 Extorting money or anything of value, or accepting money or anything of value from, or on behalf of, another inmate, a member of their family, a friend, or an associate.
- A-25 Obscene act (indecent exposure)

Any violations in the "B" category listed below may result in up to fourteen (14) days of disciplinary segregation, up to fourteen (14) days of room restriction and/or loss of up to 30 days gain time if you are found guilty.

- B-1 Making sexual proposals or threats toward another.
- B-2 Obscene act either by gesture, written, or oral.
- B-3 Destroying, altering, or damaging government property or the property of another person valued under \$299.00 dollars.
- B-4 Stealing (theft).
- B-5 Possession of article(s) prohibited when excessive or altered (i.e., excess or altered clothing, linen, money, etc.).
- B-6 Loaning of property or anything of value to an inmate not issued through regular institutional channels.

- B-7** Mutilating or altering issued clothing, bedding, linen or mattresses or other issued articles.
- B-8** Refusing to work.
- B-9** Unexcused absence from work, or any assignment.
- B-10** Failing to perform work as instructed by a supervisor.
- B-11** Participating in an unauthorized meeting or gathering.
- B-12** Being in an unauthorized area.
- B-13** Failure to follow safety or sanitation regulations.
- B-14** Smoking or possession or use of any tobacco products where prohibited.
- B-15** Using abusive or obscene language towards another person.
- B-16** Gambling, preparing or conducting a gambling pool, possession of gambling paraphernalia.
- B-17** Being unsanitary or untidy, failing to keep one's quarters in accordance with posted standards.
- B-18** Tattooing self or others.
- B-19** Self-mutilation.
- B-20** Unauthorized contact with the public or with individuals on behalf of another inmate.
- B-21** Malingering, feigning an illness or injury.
- B-22** Insolence toward a staff member.
- B-23** Lying or providing a false statement to a staff member.
- B-24** Using any equipment or machinery contrary to instructions or posted safety standards.
- B-25** Disobeying facility regulations. **(These vary slightly by facility and are posted in all individual housing units.)**

Violations of these rules and regulations may not only result in disciplinary sanctions, but repeated violations will alter your classification status. This status determines the facility and unit in which you are housed (i.e., Main Jail, Conte, etc.). A classification status change can adversely affect your custody level and/or your housing assignment.

RESTRAINT OF PREGNANT INMATES:

1. If wrist restraints are used on a pregnant inmate they will be applied in front so that they can protect themselves in the event of a fall forward (specific exceptions are outlined in the Department of Detention Standard Operating Procedure for pregnant inmates requiring transport to a hospital for treatment).
2. Restraints (wrist) will not be utilized on pregnant inmates during labor, delivery and post-partum recovery, including during internal movement or during transportation to an outside medical facility, unless
 - a. A facility commander or above makes an individualized determination that not restraining the inmate presents an extraordinary circumstance;
 - b. Notification is made to the inmate's treating physician of the determination of the need to use restraints; and,
 - c. The inmate's treating physician:
 - i. Does not object to the use of restraints; or
 - ii. Objects to the use of restraints due to documentable medical reasons, but the facility commander has consulted with medical staff on the decision to use restraints and following such consultation determines that despite the medical reasons for not restraining the inmate there remains an extraordinary risk to public safety.
3. An Incident Report listing the extraordinary circumstance will be completed whenever wrist restraints are authorized during labor, delivery, or postpartum recovery.
4. Under no circumstances shall leg, ankle, or waist restraints be used on a pregnant inmate who is in labor or delivery.

VISITATION: The Department of Detention (DOD) encourages inmate visitation with their family and friends. All inmates shall have equal access to visitation unless deemed to be a threat to the safety of themselves, staff, other inmates, or to the security of the facility.

Video Visitation Center and Remote Visitation Information:

1. All visits will be conducted at the Visitation Center located at 3700 West Oakland Park Blvd., Lauderdale Lakes, FL 33311, or remotely.
2. Video Visitation appointments are available through prescheduling only. Visits may be scheduled, modified, or cancelled no less than one (1) day to no more than seven (7) days in advance. Scheduling can be completed at the visitation kiosk located at the visitation center or online through the SECURUS Visitor Website www.videovisitanywhere.com.
3. A one-time registration is required prior to receiving access to remote and visitation center scheduled visits. Visitor accounts may take up to 48 hours for approval.
4. Video Visitation schedule start times are:
 - 7:45 am to 1:45 pm and 3:45 pm to 9:45 pm - seven days a week.
 - North Broward Bureau Unit 11A, 11B, 11C, and 11D starts at 7:45 am to 1:45 pm and 5:00 pm to 9:45 pm - six days a week.
 - All visits must be scheduled and approved prior to arrival.
5. Visits may be scheduled for any available appointment times. Visits at the Video Visitation Center are free of charge and will last up to one (1) hour. Remote Visits will be \$5 for a 30 minute visit, and will end automatically at the end of the 30 minutes.

a) Video Visitation availability is as follows:

1. All inmates can receive up to two (2) one (1) hour visits per week via the Visitation Center.
2. Available visitation times will be shown at the time of scheduling.
3. Inmate visitation is subject to postponement or cancellation due to jail emergency and administrative reasons. Cancellation notification will be sent via email or telephone number for contact.

If visitors have any questions or concerns dealing with online visitation registration and/or scheduling system, please contact SECURUS Visitor Support. Visitor Support is available Monday thru Friday 9am-6pm EST via Live Chat or phone at 972-734-1111. Questions/concerns can be submitted afterhours at securustech.net.

Transportation Options for Facility Visitors: Please notify your visitors that transportation is available by county buses, downtown trollies, or taxi cabs. They should contact the bus stations for route information. This information will be made available in all DOD facility lobbies.

Visitation Center Rules and Regulations:

1. All visits are recorded and are subject to be monitored.
2. Visitors will be given an opportunity for two (2) hours of visitation per week at the visitation center. **Only** up to (2) two approved visitors at a time may be scheduled for a visit with an inmate.
3. Minors are only permitted to visit when accompanied by a parent or legal guardian, unless the facility commander or designee authorizes, in advance of the visit, the minor to be accompanied by some other adult.
4. Persons presenting themselves as the minor's parent or legal guardian must provide legal documentation supporting the claim of custodial responsibility (i.e. birth certificate, adoption papers, documentation from the courts indicating custodial responsibility, etc.).

Rules for Visitors: Please notify your visitors of the following rules:

- Visitors must have proper/current photo identification. **(NO IDENTIFICATION - NO VISIT)**
- Visitors must be on time.
- Visitors must abide by the dress code. (Read below, "Visitor's Dress Code")
- Visitors may be subjected to a pat-down/frisk search and/or electronic search for the detection of contraband. Children must be accompanied by an adult and supervised at all times.

- Visitors cannot be on parole, probation, or work release without the prior written permission of the facility commander.
- Visitors are not permitted to visit more than one inmate on any given day. An exception may be granted if the visitor is an immediate family member of more than one inmate confined in the facility. Other exceptions will be at the discretion of the facility commander.
- Obscene actions or gestures will terminate the visit. If you are asked to leave, please do so immediately.

Visitor's Dress Code: If your visitor refuses to comply with the dress code, your visit will be denied or terminated.

The following dress code will be enforced at all times.

- a. Shirts and shoes must be worn.
- b. Visitors wearing clothing marked by words or pictures that are profane or offensive will not be allowed.
- c. Halter tops, tube tops, swimsuits, tank tops, low cut tops, strapless tops, spaghetti straps, fitting garments/spandex, clothing with rips and/or tears, sheer, see-through or provocative clothing, any clothing that exposes the midriff, or shorts, dresses, and skirts that do not reach the knees **are prohibited.**

Appropriate clothing will be determined by the visitation center staff.

HEALTH CARE SERVICES: No inmate will be denied medical, mental health, or dental care while in custody. Ability to pay for medical services will have no bearing on services rendered. Qualified health care professionals are available to provide medical, dental, and mental health care in all BSO facilities.

You were medically screened by a nurse during the intake process. If you did not give the nurse complete and accurate information regarding your medical history, including any prescribed medication you are taking and special medical needs you may have (including dietary requirements), you should contact medical staff as soon as possible.

Within the first two (2) weeks of incarceration, you will be given a full health assessment that includes tuberculosis screening and physical. Again, it is in your best interest to cooperate with medical staff by giving them complete and accurate information. Tuberculosis testing is mandatory, and failure to comply will result in your isolation.

All inmates should be aware of a skin infection known as "MRSA" that can be common in jail and prison settings. Lesions on your skin that look like a spider bite or boil should be evaluated by the nurse. There is no charge for this. Good personal hygiene, especially washing hands frequently and not sharing clothing, towels, or linens is the best prevention.

Access to Care: Health care services are accessible by completing a **Medical Request** form. These are available daily from the nurse during their medication rounds. You **must** deliver your completed request to a nurse and not to the deputy. Remember requests for medical services are only to be on a Medical Request Form and **NOT** the Inmate Request in the kiosk.

Fee Schedule: There is a fee schedule for various medical services posted in your housing area Kiosk/unit. If you have money in your account, the cost will be deducted from your account. At no time will you be denied access to health care services because of your inability to pay. (You will receive medical, dental, and mental health care whether or not you can pay.)

Your initial medical/mental health/dental screening assessments are free, as well as certain other medical services which are described and posted in your housing area/unit. You will not be charged for the following:

- Mental health services
- Prescriptions for psychotropic medications
- Care while housed in mental health, Infirmary, respiratory or any isolation unit, Covid-19 suspected or confirmed unit, or any other unit determined by the Medical Director to meet facility needs.
- Initial medical/mental health/dental screening assessments
- Follow-up visits of an existing condition if scheduled by the provider within sixty (60) days of initial visit
- Health assessment
- Tests to detect communicable diseases, tuberculosis, and MRSA

- Laboratory services
- Pregnancy management services to include: pregnancy testing; routine and high risk prenatal care; management of the chemically addicted pregnant offender; comprehensive counseling and assistance to support offender's decision about child rearing, adoption, or abortion; appropriate nutrition; and postpartum follow up
- Infestations including lice and scabies
- Emergency medical care requiring immediate outside medical intervention
- Treatment of injuries resulting from use of force, inmate confrontations, restraint checks, and injuries that are not self-inflicted
- Medical examination needed to become an inmate worker
- Injuries sustained while working as an inmate worker
- Annual flu vaccine
- Coronavirus care and vaccines

Over-the-counter medication, including pain relievers, are available through commissary. If you are taking prescription medication and are released from custody, you can pick up your medication(s) from your local pharmacy at no cost to you. The amount and type of medication are patient specific. **We have placed a pharmacy card in your property that is good for a one time pick-up of your release medication(s).** Follow the instructions on the pharmacy card to get your free release medication(s). The card expires within 72 hours of your release from custody.

AIDS/HIV: HIV testing and information is available, upon your request, from medical personnel.

STD's and Other Communicable Diseases: A variety of health topics (e.g., MRSA, Syphilis, etc.) are available for your review on the kiosk in your housing unit. Brochures and pamphlets can be provided upon your request using the medical request form.

HAIR CARE SERVICES: Hair care services are available to all inmates. The hair care services will be conducted in accordance with the schedule. You may receive your first haircut thirty **(30)** days after your initial incarceration and approximately every thirty **(30)** days thereafter. The thirty **(30)** day rule may be waived for medical reasons, hygiene reasons, or for inmates scheduled to appear in court for **trial**. If needed, haircuts for inmates appearing at a **trial** will be given within three **(3)** days of their trial date. You are responsible for signing up for hair care services according to the schedule.

RELIGIOUS SERVICES: Religious services are scheduled at least once a week for most housing areas/units. Refer to your schedule to see when they are available to you. Most services are non-denominational. Items such as playing cards, leisure books, or reading materials are **not permitted** at the services. However, one (1) text representing religious belief (i.e., Bible, Koran, Torah, etc.) will be permitted at religious services.

Requests for texts representing religious beliefs (the sacred text of an authorized religion) to be brought into the jail will be submitted on an **Inmate Request**, to Chaplain Services. Inmate requests for religious items and liturgical apparel will be sent to Chaplain Services for approval. Chaplain Services and a representative of the inmate's faith must approve all personal religious items before an inmate is authorized to retain the item(s).

RECREATION: The schedule for indoor recreation and outdoor recreation (**weather permitting**) is posted within your housing area/unit. You may sign up for recreation on the sign-up sheets provided in your housing unit. You will not be permitted to attend recreation unless you sign up for it.

Sign up is not required at some BSO detention facilities due to the design of their recreation yard. Ask the deputy assigned to your housing area if sign up is necessary at your location. You must be **quiet and orderly** as you are escorted to the recreation areas.

PROGRAMS: The In-Custody Behavioral Services Division (ICBSD) provides constructive psycho-educational activities to inmates in order to address the attitudinal and related psychological factors which permit and perpetuate the incidence of substance abuse and/or behaviors that lead to incarceration. Programs provide

inmates with a set daily schedule of activities that include group sessions, lesson plans, workbook assignments, and video learning combined with 12-Step recovery (AA/NA) groups. Programs are available to male and female inmates, are primarily accessed by court order, and are 30-days in length. Inmates who volunteer for programs will be recruited by program staff as bed space is available. Whether participating voluntarily or by court order, your participation is contingent upon meeting classification criteria for placement into a program housing unit.

There are three program components offered by the ICBSD within the BSO facilities:

SUBSTANCE ABUSE PROGRAM (SAP): The SAP program component is a 30-day intervention that primarily focuses on basic substance abuse education regarding addiction terminology, the substances of abuse, identifying and coping with triggers, relapse prevention, and the various emotional components of addiction and recovery.

LIFE SKILLS PROGRAM: The Life Skills program component is a 30-day intervention that includes instruction on substance abuse, criminal and addictive thinking, self-control skills, parenting, leisure and peer association planning, relapse prevention, and community reintegration skills .

MENTAL HEALTH UNIT PROGRAMS: The mental health programs are voluntary services offered to all inmates housed in a mental health unit. These services consist of psycho-educational groups, crisis intervention, brief individual therapy, and discharge planning.

SPIRITUAL LEARNING: This program provides the unique opportunity to participate in a spiritual living unit of your understanding. A structured learning environment will be provided in conjunction with Chaplain Services and church volunteers.

EDUCATION: Education is the key to a successful future and various opportunities to participate in this process are provided within BSO facilities. If you wish to participate in the school program, and do not have a high school diploma, fill out an Inmate Request and forward it to "Education Request" to attend this program.

READING (LEISURE) LIBRARY: Either a mobile book cart or a bookshelf containing a variety of general reading material is brought to or placed within your housing area/unit on a regular basis. Check your housing unit schedule for your day and time. Newspapers are also available and delivered to the units daily. Magazines of various types can be purchased through the inmate commissary.

DAY REPORTING AND REENTRY DIVISION: The Day Reporting and Reentry Division (DRRD) helps alleviate jail crowding and reintegrate individuals back into the community. These individuals may have recently been released from jail or may have a history of involvement in the criminal justice system. Some participants are court ordered to the program as a condition of probation, although all inmates who are released from any of the facilities may access the "Jail Reentry Desk" program located in the lobby of the Main Jail in Fort Lauderdale. The Division provides clients with support mechanisms needed to transition successfully back into the community, while at the same time monitoring their activity to prevent recidivism. Supervision Specialists and Job Developers will work with offenders to address needs such as substance use, life skills, homelessness, employment assistance, career counseling and assessment, personality assessment, anger management, and other issues that may have contributed to their behavior. There is also information on the Day Reporting and Reentry program on the kiosk.

PRETRIAL SERVICES DIVISION: The Pretrial Services Program is part of BSO's initiatives to divert criminal defendants from pretrial incarceration, providing an integrated approach to law enforcement. Its functions include interviewing defendants who may be eligible for release from custody, providing risk assessments to the judge during the First Appearance Court process, supervising defendants in the community, and ensuring compliance of court ordered conditions. Such conditions might include electronic monitoring (house arrest) and drug/alcohol testing. Failure to abide by any conditions may result in release revocation and return to custody.

If your family would like more information about the rules & regulations, services, and programs offered by BSO's Department of Detention and Community Programs, have them visit the website: www.sheriff.org, and follow the links Inside BSO > Community Programs > Pretrial Services Division.

DIRECTORY OF SERVICES AVAILABLE UPON RELEASE:

Shelters:

Covenant House

Emergency/temporary shelter and crisis intervention for people under 21, with or without infants; 24-hour intake
733 Breakers Avenue, Fort Lauderdale (954) 561-5559

Faith Farm

Live-in Christ centered Alcohol/Drug regeneration program for men 21 years of age and over. 6-8 month minimum commitment; enrollment subject to intake interview. Intake between 9:00 A.M. and 3:00 P.M.
1980 NW 9th Avenue, Fort Lauderdale..... (954) 468-1402

Lippman Youth Shelter

Emergency/temporary shelter for youth under 18 years of age; 24-hour intake
221 NW 43 Court, Oakland Park (954) 568-2801

Salvation Army

Emergency/temporary shelter for men, women, families
1445 West Broward Boulevard (954) 524-6991

Women in Distress

Emergency shelter for women and children; 24-hour intake (954) 761-1133

Substance Abuse Services:

Alcoholics Anonymous

- North Center (954) 462-7202
- South Center..... (954) 462-0265

Broward Addiction Recovery Center (BARC)

325 SW 28th St, Fort Lauderdale (954) 357-4880

Crisis Line (24 hours).....Normal business hours 954-463-0911 after hours (954) 739-8066

Narcotics Anonymous (954) 967-6755

Substance Abuse and Mental Health Services National Hotline (24 hours) 1-800-662-HELP (4357)

Health Care:

Archways Mental health counseling and treatment

919 NE 13th Street, Fort Lauderdale (954) 763-2030

Henderson Mental Health Center

Medical health counseling and treatment
3501 South University Drive, Ste 6, Davie..... (954) 888-7999

Broward County Elderly and Veteran Services Division

Counseling and treatment for individuals over age 55.....(954) 357-6622

Specialty Care Center

Medical and dental care, medications, referrals
1111 W. Broward Blvd, Fort Lauderdale (954) 463-7313

Henderson Mental Health Center

Mental health counseling and treatment
4720 N State Rd 7, Lauderdale Lakes (954) 463-0911

HIV-Jail Linkage Program

Medical and social services assessment, referrals, housing, Social Security, drug program, case management
800 E. Broward Boulevard, Suite 301, Fort Lauderdale (954) 467-4700

North Broward Hospital District-Health Assistance Center (954) 467-4705

Food:

LifeNet for Families Co-op Feeding Program

1 NW 33rd Terrace, Fort Lauderdale (954) 792-2328

St. John's Episcopal Church

1704 Buchanan Street, Hollywood (11 am to 12 pm) (954) 921-3721

Veterans Services:

Fort Lauderdale Vet Center

3666 W. Oakland Park Blvd, Lauderdale Lakes, FL 33311 (954) 714-2381

Jobs:

CareerSource Broward

Central Center - 2610 W Oakland Park Blvd, Fort Lauderdale, FL 33311 (954) 677-5555
North Center – 4941 Coconut Creek Pkwy Coconut Creek, FL 33063 (954) 969-3541
South Area - 7550 Davie Road Extension Hollywood, FL 33024 (954) 967-1010

Vocational-Technical Programs:

Atlantic Technical Center

Fill out an application for acceptance and admittance.
4700 Coconut Creek Parkway, Coconut Creek (754) 321-5100

McFatter Technical College and High School

6500 Nova Drive, Davie (754) 321-5700

Sheridan Technical College

5400 Sheridan Street, Hollywood (754) 321-5400

THE FOLLOWING INFORMATION WILL ASSIST YOU IN ACCESSING MENTAL HEALTH TREATMENT AND MEDICAL CARE IN THE COMMUNITY.

IF YOU LIVE IN FORT LAUDERDALE OR THE NORTHERN AREA OF BROWARD COUNTY:

MENTAL HEALTH TREATMENT

HENDERSON CRISIS WALK-IN CENTER
4720 N. STATE ROAD 7 BLDG. B
LAUDERDALE LAKES, FL 33319
(954) 463-0911

BROWARD OUTREACH CENTER
1700 BLOUNT ROAD
PAMPANO BEACH, FL 33069
(954) 779-3990

MEDICAL CARE

CORA E. BRAYNON FAMILY HEALTH CENTER
200 NW 7TH AVE.
FT. LAUDERDALE, FL 33311
(954) 759-6600

URGENT/EMERGENCY CARE
BHMC 1600 ANDREWS AVE
FT. LAUDERDALE, FL 33316
(954) 355-4400

IF YOU LIVE IN **HOLLYWOOD** OR THE **SOUTHERN AREA** OF BROWARD COUNTY:

MENTAL HEALTH TREATMENT

HENDERSON BEHAVIORAL HEALTH
3501 S. UNIVERSITY DRIVE #6
DAVIE, FL 33328
(954) 888-7999

MEMORIAL REGIONAL HOSPITAL
3400 N. 29TH AVE.
HOLLYWOOD, FL 33020
(954) 987-2000

HENDERSON SOUTH (Walk-in days are Tuesday and Friday, 8:00 a.m. to noon)
1957 JACKSON STREET
HOLLYWOOD, FL 33020
(954) 921-2600

MEDICAL CARE

SOUTH REGIONAL HEALTH CENTER
4105 PEMBROKE ROAD
HOLLYWOOD, FL 33021
(954) 467-4700

*FOR **BENEFIT REINSTATEMENT** OR APPLICATION, PLEASE CONTACT THE SOCIAL SECURITY ADMINISTRATION AT: 1-800-772-1213.

*FOR **EMERGENCY SHELTER/TEMPORARY HOUSING**, PLEASE dial (954) 537-0211 or "211" for First Call for Help of Broward.

*IF YOU ARE **RELEASED AFTER HOURS FROM ONE OF OUR NORTH FACILITIES**, PLEASE WALK TO THE **BROWARD OUTREACH CENTER** LOCATED AT 1700 BLOUNT ROAD, JUST NORTH OF THE NORTH BROWARD BUREAU, THEY WILL PROVIDE 3 DAYS SHELTER.

DROP IN CENTERS

PEER CENTER (954) 202-4456
4545 POWERLINE RD
FT LAUDERDALE, FL 33309

MENTAL HEALTH AMERICA (954) 746-2055
7145 W OAKLAND PARK BLVD
LAUDERHILL, FL 33313

RESTRICTIONS ON REGULAR COMMISSARY/AUTHORIZED IN CELL ALLOWABLE LIST

RESTRICTIONS ON REGULAR COMMISSARY			
2	All-In-One Shave-Shampoo-Body Wash 4oz	1	Denture Adhesive Cream 2.5 oz
2	Bars of Soap 4 oz	1	Denture Bath Holder
1	Soap Dish	1	Contact Solution (Clear) 4oz
2	Deodorants	1	Contact Lens Case (Clear)
2	Lotions 4oz	1	Shave Cream Regular 6oz
1	Hair Dressing (Plastic Jar) 4oz	1	Shave Cream Smooth 6oz
3	Pony 'O' (Black)	1	Deck of Playing Cards
1	Black Comb 5"	1	Deck of Pinochle Cards
2	Bottles of Shampoo 4oz	1	English Dictionary
2	Hair Conditioners 4 oz	1	English/Spanish Dictionary

The following is an itemized list of the maximum amount of articles an inmate may possess in their cell. These articles may not contain buttons, zippers, or any metal parts.

“AUTHORIZED IN CELL ALLOWABLE LIST”

AUTHORIZED IN – CELL ALLOWABLE LIST		
address book	1	soft back
books/magazines	8*	Combination of leisure (only 2 allowed from the Leisure Library), educational, or religious reading materials (soft cover only). Published materials must be sent directly from the publisher or an authorized vendor.
comb	1	
commissary (regular)	\$70 in possession	not including approved exceptions
contact lenses	1 box or 1 pair	1 box (varied amount) of soft disposable contacts or 1 pair of hard contacts. with storage container (contact solution is sold through commissary)
dentures	1 set	with storage container
stamped post cards or envelopes	10	through Commissary only
hearing aid	2	authorized by medical
legal paperwork	2 reams of paper amount (1000 pages)	Facility Commander may make exceptions to this limit in certain circumstances.
over the counter medication	1-week supply	
pen/pencil	2 each	
Postcards	100	
Prescription/corrective eyeglasses	2 (1 reading, 1 prescription)	with storage containers (reading glasses are sold thru Commissary; and any glasses received via Scanner/mailroom must be pre-approved by medical)
prosthesis	authorized by medical	
religious items/liturgical apparel	approved by Chaplain**	
shoelaces	1 pair	
shorts	1 pair	recreational type (no drawstrings or pockets)
shower slides	1 pair	
sneakers	1 pair	Inmate workers may have two pair as necessitated by their job assignment.
socks	3 pairs	
sweatshirt	1	no collar or turtleneck (gray only)
Thermal long-sleeve top	1	white only
undershirts	4	white only - no logos or printing
underwear	4 pair males, 7 pair females	
brassiere	2	
writing tablet	2	

*Books and materials provided to inmates participating in facility educational and self-help programs are not included in this total.

**All religious items or liturgical apparel must be approved (by way of Inmate Request) by the Chaplain.

Excess items placed in property may be swapped out by way of inmate request to Property.

Information on Voting Rights:

In order to register to vote in Florida, you **must**:

- Be a United States citizen,
- Be a Florida resident,
- Be at least 18 years old (you may pre-register at 17, but cannot vote until you are 18).
- Not have been convicted of murder or any felony sexual offense. For any other felony conviction, **YOU** are eligible to vote upon completion of all terms of the felony sentence.

Not yet registered to vote?

If you are not yet registered to vote, you must first complete the Florida Registration Application, which you may request this from your Housing Deputy. The completed and signed application must be placed in an envelope addressed to the Supervisor of Elections in the county where you reside utilizing the outgoing mail procedures. Note that while there is no length of time you must live in a county to register to vote, you must register at least 29 days before the election in which you wish to vote.

The mailing addresses for the Supervisors of Elections in all Florida counties are listed on the following page.

Note: On line 8 of the Voter Registration Application (Mailing Address), you must use the facility mailing address (with the P.O. Box) where you are housed. The facility mailing addresses are in the inmate handbook and on the kiosk.

Already registered to vote?

If you are already registered to vote, you may request a vote-by-mail ballot from the Supervisor of Elections in the County where you are registered to vote. A Vote-by-Mail ballot request must be received by the Supervisor of Elections no later than 5:00 p.m. on the tenth (10th) day before election day.

Your completed ballot must be received by the Supervisor of Elections office in the County where you are registered to vote by 7 p.m. on Election Day for it to be counted.

Information on Restoration of Voting Rights

Under Florida law, no person convicted of a felony shall be qualified to vote until the restoration of their voting rights. Pursuant to Article VI, Section 4, of the Florida Constitution, voting rights are restored upon completion of all terms of the felony sentence, including probation and parole, except for convictions for murder or a felony sexual offense.

Your criminal disposition contains the terms and conditions of your felony sentence. If you are in need of a copy of your criminal disposition you may request it from Confinement Status using the kiosk in your housing unit.

Please note that to qualify to vote following completion of your sentence, you must complete a voter registration application and submit it to the Supervisor of Elections.

Address your envelope to your County Supervisor of Elections.	Flagler -Supervisor of Elections PO Box 901 Bunnell FL 32110-0901	Lake -Supervisor of Elections PO Box 457 Tavares FL 32778 -0457	Pasco -Supervisor of Elections PO Box 300 Dade City FL 33526-0300
Alachua -Supervisor of Elections 515 N Main St Ste 300 Gainesville FL 32601-3348	Franklin -Supervisor of Elections 47 Ave F Apalachicola FL 32320-1723	Lee -Supervisor of Elections PO Box 2545 Fort Myers FL 33902-2545	Pinellas -Supervisor of Elections 13001 Starkey Rd Largo FL 33773-1416
Baker -Supervisor of Elections PO Box 505 Macclenny FL 32063-0505	Gadsden -Supervisor of Elections PO Box 186 Quincy FL 32353-0186	Leon -Supervisor of Elections PO Box 7357 Tallahassee FL 32314-7357	Polk -Supervisor of Elections PO Box 1460 Bartow FL 33831-1460
Bay -Supervisor of Elections 830 W 11th St Panama City FL 32401-2336	Gilchrist -Supervisor of Elections 112 S Main St Rm 128 Trenton FL 32693-3260	Levy -Supervisor of Elections 421 S Court St Bronson FL 32621-6520	Putnam -Supervisor of Elections 2509 Crill Ave Ste 900 Palatka FL 32177-4267
Bradford -Supervisor of Elections PO Box 58 Starke FL 32091-0058	Glades -Supervisor of Elections PO Box 668 Moore Haven FL 33471-0668	Liberty -Supervisor of Elections PO Box 597 Bristol FL 32321-0597	Santa Rosa -Supervisor of Elections 6495 Caroline St Ste F Milton FL 32570-4592
Brevard -Supervisor of Elections PO Box 410819 Melbourne FL 32941-0819	Gulf -Supervisor of Elections 401 Long Ave Port St Joe FL 32456-1707	Madison -Supervisor of Elections 239 SW Pinckney St Madison FL 32340-2470	Sarasota -Supervisor of Elections PO Box 4194 Sarasota FL 34230-4194
Broward -Supervisor of Elections PO Box 029001 Ft Lauderdale FL 33302-9001	Hamilton -Supervisor of Elections 1153 US Hwy 41 NW Ste 1 Jasper FL 32052-5899	Manatee -Supervisor of Elections PO Box 1000 Bradenton FL 34206-1000	Seminole -Supervisor of Elections PO Box 1479 Sanford FL 32772-1479
Calhoun -Supervisor of Elections 20859 Central Ave E Rm 117 Blountstown FL 32424-2266	Hardee -Supervisor of Elections 311 N 6th Ave Wauchula FL 33873-2319	Marion -Supervisor of Elections PO Box 289 Ocala FL 34478-0289	St. Johns -Supervisor of Elections 4455 Ave A Ste 101 St Augustine FL 32095-5200
Charlotte -Supervisor of Elections 226 Taylor St Unit 120 Punta Gorda FL 33950-4458	Hendry -Supervisor of Elections PO Box 174 LaBelle FL 33975-0174	Martin -Supervisor of Elections PO Box 1257 Stuart FL 34995-1257	St. Lucie -Supervisor of Elections 4132 Okeechobee Rd Ft Pierce FL 34947-5412
Citrus -Supervisor of Elections PO Box 1870 Lecanto FL 34460-1870	Hernando -Supervisor of Elections 20 N Main St Rm 165 Brooksville FL 34601-2850	Miami-Dade -Supervisor of Elections PO Box 521550 Miami FL 33152-1550	Sumter -Supervisor of Elections 7375 Powell Rd Ste 125 Wildwood FL 34785-4228
Clay -Supervisor of Elections PO Box 337 Green Cove Springs FL 32043-0337	Highlands -Supervisor of Elections PO Box 3448 Sebring FL 33871-3448	Monroe -Supervisor of Elections 530 Whitehead St # 101 Key West FL 33040-6577	Suwanee -Supervisor of Elections 302 Pine Ave SW Live Oak FL 32064-2315
Collier -Supervisor of Elections 3750 Enterprise Ave Naples FL 34104-3659	Hillsborough -Supervisor of Elections 2514 N Falkenburg Rd Tampa FL 33619-0917	Nassau -Supervisor of Elections 96135 Nassau Pl Ste 3 Yulee FL 32097-8699	Taylor -Supervisor of Elections PO Box 1060 Perry FL 32348-1060
Columbia -Supervisor of Elections 971 W Duval St Ste 102 Lake City FL 32055-3709	Holmes -Supervisor of Elections 201 N Oklahoma St Ste 102 Bonifay FL 32425-2243	Okaloosa -Supervisor of Elections 302 N Wilson St Ste 102 Crestview FL 32536-3474	Union -Supervisor of Elections 175 W Main St Lake Butler FL 32054-1639
Desoto -Supervisor of Elections PO Box 89 Arcadia FL 34265-0089	Indian River -Supervisor of Elections 4375 43rd Ave Vero Beach FL 32967-1024	Okeechobee -Supervisor of Elections 304 NW 2nd St Rm 144 Okeechobee FL 34972-4146	Volusia -Supervisor of Elections 1750 South Woodland Blvd DeLand FL 32720-7915
Dixie -Supervisor of Elections PO Box 2057 Cross City FL 32628-2057:	Jackson -Supervisor of Elections PO Box 6046 Marianna FL 32447-6046	Orange -Supervisor of Elections PO Box 562001 Orlando FL 32856-2001	Wakulla -Supervisor of Elections PO Box 305 Crawfordville FL 32326-0305
Duval -Supervisor of Elections 105 E Monroe St Jacksonville FL 32202-3213	Jefferson -Supervisor of Elections 380 W Dogwood St Monticello FL 32344-1470	Osceola -Supervisor of Elections 2509 E Irlro Bronson Memorial Hwy Kissimmee FL 34744-4909	Walton -Supervisor of Elections 571 US Hwy 90 E DeFuniak Springs FL 32433-1374
Escambia -Supervisor of Elections PO Box 12601 Pensacola FL 32591-2601	Lafayette -Supervisor of Elections PO Box 76 Mayo FL 32066-0076	Palm Beach -Supervisor of Elections PO Box 22309 West Palm Beach FL 33416-2309	Washington -Supervisor of Elections 1331 South Blvd Ste 900 Chipley FL 32428-2233

